



INVITATION LETTER

Quotation No: IIITM/ESTATE/2022-23/05

Date: 14-July-2022

Sub: Inviting Quotation for Drilling of TWO Numbers of 150 mm diameter Bore well including installing the 2HP submersible pump over bore wells at IIIT Manipur City Campus.

Sir,

1. You are invited to submit your competitive quotation for the following goods and services with item wise detailed specifications for the Bore-well as per the sample attached.

Sr. No	Item Name	Quantity
1	Drilling of 150 mm diameter Bore well including installing the 2HP submersible pump over bore well with the specifications as given in Annexure – A .	02

2. Quotation

- 2.1 The contract shall be for the full quantity as described above.
- 2.2 All duties and other levies payable by the supplier under the contract shall be included in the unit Price.
- 2.3 Applicable taxes shall be quoted for all items.
- 2.4 The prices quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- 2.5 The Prices should be quoted in Indian Rupees only.
- 2.6 The quantity mentioned in the **Annexure-A** are approximate and likely to vary. However, payment will be made as per the work actual executed and measured.
- 2.7 Drilling of Bore well should be carried out at the site after getting confirmation from the authority.
- 2.8 The benchmark of water discharge rate in each bore well is 1000 litres per hour. The penalty amount is required to be paid by the Vendor in case bench mark of water discharge rate is not met.

3. Each bidder shall submit only one quotation.

4. Quotation shall remain valid for a period not less than **60** days after the last date of quotation submission.

5. Evaluation of Quotations: The Institute will evaluate and compare the quotations determined to be Substantially responsive i.e. which are properly signed; and confirm to the terms and conditions, and specifications.

6. The Quotations would be evaluated for all items together.

7. Award of Contract: The Institute will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the best price and quality.



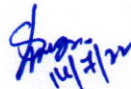
- 7.1 Notwithstanding the above, the Institute reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of Contract.
- 7.2 The bidder whose bid is accepted will be notified of the award of contract by the Institute prior to expiration of the quotation validity period. The terms of the accepted offer shall be Incorporated in the purchase order.
8. **Payment: 95 % of total cost after Satisfactory Delivery, Installation & Acceptance**
9. **Warranty:** All supplied items are under warranty of **12** months from the date of successful acceptance of items. In case any defect is found within the defect liability period, the same shall be repaired by the contractor immediately at his own cost.
10. **Security Deposit:** 5 % Security Deposit will be deducted from the gross bill amount & will be released after the free annual maintenance period of **THREE YEARS** which will be reckoned from the date of successful completion of the work.
11. You are requested to provide your offer latest by **3:00 pm** on **21-July-2022**. Quotations received after the due date will be rejected.
12. Information brochures/ Product catalogue, if any must be accompanied with the quotation clearly indicating the model quoted for.
13. Sealed quotation to be submitted/ delivered at the address mentioned below,
The Director
Indian Institute of Information Technology Senapati, Manipur
Mantripukhri, Imphal – 795002, Manipur, India
14. The address of the firm submitting the quotation, the officer to whom the quotation is addressed and the Quotation No: IIITM/ESTATE/2022-23/05 should be mentioned on the sealed cover.

We look forward to receiving your quotation and thank you for your interest in this project.


14/7/2022

Director

IIIT Senapati, Manipur


14/7/22

Enclosure:

1. Annexure-A: Required Specifications
2. Annexure-B: Check List for Documents to be Submitted / Conditions Complied
3. Annexure-C: Format for Quotation Submission

ANNEXURE - A

Specifications and approximate quantity required for Drilling of EACH 150 mm diameter Bore well including installing the 2HP submersible pump over bore well.

S.N.	Particular of Items	Quantity	Unit
01	Drilling of 150 mm diameter Bore well by the help of Drilling Rig machine etc. (including all labours carting, loading, unloading etc.)	220	feet
02	Supply and lowering of heavy duty 150 mm diameter PVC casing pipes (ASTM schedule 80) from ground level filled and fixed up in vertical position (including cutting and threading of pipes, filter with pebbles in concentric pipes, supplying and fixing of all jointing materials).	220	feet
03	Providing and fixing bore cap of standard quality and of required diameter suitable for 150 mm diameter Bore well including providing coupling at the top of casing pipe to properly fix the bore cap.	1	No.
04	Supply and lowering of 50 mm diameter PVC pipes to be fixed with submersible pump for delivery	220	Feet
05	Supplying and fixing clamp for holding casing pipe as required suitable for casing size to complete the work as required.	1	No.
06	Supplying and fixing gun metal gate valve with CI wheel of approved make screwed end 50 mm dia N-13.	1	No.
07	Providing and fixing non return valve of approved heavy duty 50 mm dia NRV vertical.	1	No.
08	Cleaning and developing of tube well with their own compressor continuously work till all clear and adequate discharge of water is observed from the tube well including supply of all necessary equipment & labours as per direction of the authority.	1	One Job
09	Supplying and fixing of flexible steel rope (6 mm dia) with submersible pump to be lowered in existing bore well to the depth as per direction of the authority/	250	feet
10	Supply, installation, testing & commissioning of Crompton Grieves/ Kirloskar/ Texmo Make 2 HP submersible pump in existing casing pipe complete as required and directed by the authority. The pump set shall be suitable for working on 415 V \pm 10%, 3-phase, 50 Hz AC supply with cable guard.	1	No.
11	Free annual maintenance (minimum 3 year) Provide the details which will be covered in the Free annual maintenance.	1	No.
12	Any other charges (specify)		

Note: The benchmark of water discharge rate in each bore well is 1000 litres per hour. The penalty amount is required to be paid by the Vendor in case bench mark of water discharge rate is not met.



ANNEXURE – B

Check List for Documents to be Submitted / Conditions Complied

S. No.	Details of Documents/ Conditions Complied	Yes/No
1	Payment term complied	
2	Delivery term/period complied	
3	Warranty period complied	
4	GSTIN Certificate enclosed	
5	Copy of PAN Card provided	
6	Validity period of Rate /quotation complied	
7	Signature and stamp of authorized representative of bidder in all the submitted documents	

Note:

1. Technical and financial evaluation and recommendation is to be made only if vendors submitted the documents/ complied the essential NIQ terms and conditions mentioned above.
2. The bidder should submit their quotation in a closed A4 size envelope. The envelope should be super-scribed, Quotation No. and date..... and Quotation for.....

Date

Signature and Stamp of the Bidder



ANNEXURE - C

FORMAT FOR QUOTATION SUBMISSION
(In letterhead of the supplier with seal)

To
The Director
Indian Institute of Information Technology Senapati, Manipur
Mantripukhri, Imphal – 795002, Manipur, India

SN	Particular of Items	Quantity	Unit	Brand	Rate	Total
01	Drilling of 150 mm diameter Bore well by the help of Drilling Rig machine etc. (including all labours carting, loading, unloading etc.)	220	feet			
02	Supply and lowering of heavy duty 150 mm diameter PVC casing pipes (ASTM schedule 80) from ground level filled and fixed up in vertical position (including cutting and threading of pipes, filter with pebbles in concentric pipes, supplying and fixing of all jointing materials).	220	feet			
03	Providing and fixing bore cap of standard quality and of required diameter suitable for 150 mm diameter Bore well including providing coupling at the top of casing pipe to properly fix the bore cap.	1	No.			
04	Supply and lowering of 50 mm diameter PVC pipes to be fixed with submersible pump for delivery	220	Feet			
05	Supplying and fixing clamp for holding casing pipe as required suitable for casing size to complete the work as required.	1	No.			
06	Supplying and fixing gun metal gate valve with CI wheel of approved make screwed end 50 mm dia N-13.	1	No.			
07	Providing and fixing non return valve of approved heavy duty 50 mm dia NRV vertical.	1	No.			
08	Cleaning and developing of tube well with their own compressor continuously work till all clear and	1	One Job			



	adequate discharge of water is observed from the tube well including supply of all necessary equipment & labours as per direction of the authority.					
09	Supplying and fixing of flexible steel rope (6 mm dia) with submersible pump to be lowered in existing bore well to the depth as per direction of the authority/	250	feet			
10	Supply, installation, testing & commissioning of Crompton Grieves/ Kirloskar/ Texmo Make 2 HP submersible pump in existing casing pipe complete as required and directed by the authority. The pump set shall be suitable for working on 415 V±10%, 3-phase, 50 Hz AC supply with cable guard.	1	No.			
11	Free annual maintenance (minimum 3 year) Provide the details which will be covered in the Free annual maintenance.	1	No.			
12	Any other charges (specify)					
Total Cost for Drilling of EACH Bore well						
Total Cost for Drilling of TWO Bore well						
GST						
Grand Total						
The benchmark of water discharge rate is 1000 litres per hour. Penalty amount to be paid by the Vendor in case bench mark of water discharge rate is not met.						

We agree to supply and install the above goods in accordance with the technical specifications for a total Contract price of Rs. ----- (Amount in figures) (Rupees ----- amount in words) within 30 days of issue of purchase order. We confirm that the normal commercial warranty/ guarantee of 12 (Twelve) months shall apply to the offered items and we also confirm to agree with terms and conditions as mentioned in the Invitation Letter.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Bidder:

Name:

Address:

Phone No.

Email: