



Ref no: - IIITM/BTech-ACA/2024/515

Dated: 28-11-2024

## CIRCULAR

**Subject: Semester Registration for 8<sup>th</sup> Semester, January - May 2025 Session, AY 2024 - 25.**

### **A. Date of Payment of Registration fee**

| Sr No | Year & Semester                                | Date of Payment of Semester Fee                          | Last Date of Payment of Semester Fee with fine* | Mode of Payment |
|-------|--|--|---|-----------------|
| 1.    | 4 <sup>th</sup> year, 8 <sup>th</sup> Semester | 28 <sup>th</sup> Nov, 2024 to 02 <sup>nd</sup> Jan. 2025 | 03 -06 Jan 2025                                 | Online          |

#### **Note:**

- Late fees of Rs. 10,000.00 will be charged if payment is received between 03 & 06 Jan 2025.
- Students may contact the concerned faculty coordinator for registration.

#### **A.1. For students with no backlogs in Even semester:**

- a. Course registration forms for 8<sup>th</sup> Semester with prefilled courses will be provided.
- b. The details of the faculty coordinator for 4th year is mentioned in the following table:

| Department | Year/ Semester     | Faculty Name          | Email                      |
|------------|--------------------|-----------------------|----------------------------|
| CSE        | 4th Year (8th Sem) | Dr. Kabita Thaoroijam | kabita@iiitmanipur.ac.in   |
| ECE        | 4th Year (8th Sem) | Dr Ramesh Ch. Mishra  | m.ramesh@iiitmanipur.ac.in |

#### **A.2. For students with backlogs in Even semesters:**

- a. Blank course registration form is provided.
- b. The Students need to consult with the respective Faculty member and accordingly fill the detailed subject opted/eligible to register for this semester.
- c. Other personal details along with payment information need to be filled and send the same to the respective faculty member.
- d. A student can register for two backlog courses with a maximum of 8 (New regulations) /16 (Old regulations) additional credits along with the regular semester courses without dropping any course. In such case, S/he has to pay additional fee of **Rs. 12,500/-** (Rupees twelve thousand five hundred only) for each course apart from the regular semester fee.

*Handwritten signature in blue ink.*



- e. Students with more than two backlog courses should drop regular course(s) proportionately as advised by the faculty member. No fee will be charged for the backlog course(s) taken in lieu of the dropped course(s) in the current semester.
- f. Academic section will inform the students after rechecking the details provided by the students.

**B. Fee Payment Method: Through IMPS/NEFT/RTGS only**

**Account Name:** "IIIT Manipur" (Indian Institute of Information Technology Society Manipur)  
**Account No.** : 264301000132  
**Bank Name** : ICICI Bank  
**Branch Name** : Porompat, Imphal  
**IFSC** : ICIC0002643

Please note that all the students are required to pay their semester fees January 02, 2025 in order to avoid late fees/ fines. The course registration and payment of semester fee will not be entertained after January 06, 2024. The defaulter student will be treated as discontinued / debarred from the classes & hostel due to non-payment of semester fee.

***Students are required to submit the copy of proof of payment to the concerned faculty member through email or Google form.***

Further, a student needs to submit the hard copy of the following documents to the faculty member to complete the registration.

1. Duly filled & signed course registration form
2. Duly filled & signed fee payment form &
3. A copy of proof of payment.

*Duty.*



**B. Fee Structure for 8<sup>th</sup> Semester B.Tech, 2021 Batch; AY 2024 – 25.**

| INSTITUTE FEE                |   |              |                        |
|------------------------------|---|--------------|------------------------|
| Sl. No.                      | Items   | Periodicity  | Amounts (Rs.)          |
| 1                            | Tuition Fee   | Per Semester | 90,000.00              |
| 2                            | Examination Fee   | Per Semester | 350.00                 |
| 3                            | Registration/Enrolment Fee  | Per Semester | 200.00                 |
| 4                            | Gymkhana Fee  | Per Semester | 200.00                 |
| 5                            | Medical Fee   | Per Semester | 100.00                 |
| 6                            | Hostel Rent   | Per Semester | 1,000.00               |
| 7                            | Fan, Electricity and Water Charges  | Per Semester | 2,000.00               |
| 8                            | Convocation / Original Degree Certificate Fees                                  | One time     | 6,000.00               |
| 9                            | Consolidated Grade Sheet  | One time     | 4,000.00               |
| <b>Total (A)</b>             |   |              | <b>Rs. 1,03,850.00</b> |
| MESS FEE                     |   |              |                        |
| 10                           | Hostel Fund   | Per Semester | 400.00                 |
| 11                           | Mess Advance (will be adjusted from the advance of 7 <sup>th</sup> semester) ** |              | Nil                    |
| <b>Total (B)</b>             |   |              | <b>Rs. 400.00</b>      |
| <b>GRAND TOTAL (A) + (B)</b> |   |              | <b>Rs. 104,250.00</b>  |

\*\* The mess fees for this semester will be adjusted from the advance of 7<sup>th</sup> semester or will be collected at the end of the even semester if balance is insufficient.

*Duty.*  
28.11.2024  
HoS, Academic