



Ref no: - IIITM/BTech-ACA/2024/517

Dated: 28-11-2024

CIRCULAR

Subject: Semester Registration for 4th Semester, January - May 2025 Session, AY 2024 - 25.

A. Date of Payment of Registration fee

Sr No	Year & Semester	Date of Payment of Semester Fee	Last Date of Payment of Semester Fee with fine*	Mode of Payment
1.	2 nd year, 4 th Semester	28 th Nov, 2024 to 02 nd Jan. 2025	03 -06 Jan 2025	Online

Note:

- Late fees of Rs. 10,000.00 will be charged if payment is received between 03 &-06 Jan 2025.
- Students may contact the concerned faculty coordinator for registration.

A.1. For students with no backlogs in Even semesters:

- a. Course registration forms for 4th Semester with prefilled courses will be provided.
- b. The list Faculty members for 4th Semester course registration is given below:

Department	Year/ Semester	Faculty Name	Email
CSE	2 nd Year (4 th Sem)	Dr Sanasam Chanu Inunganbi	inunganbi@iiitmanipur.ac.in
CSE-AID	2 nd Year (4 th Sem)	Dr Kh Motilal Singh	motilal@iiitmanipur.ac.in
ECE	2 nd Year (4 th Sem)	Dr Subasit Borah	subasitb@iiitmanipur.ac.in
ECE-VLSI	2 nd Year (4 th Sem)	Dr Subasit Borah	subasitb@iiitmanipur.ac.in

A.2. For students with backlogs in Even semesters:

- a. Blank course registration form is provided.
- b. The Students need to consult with the respective Faculty advisor and accordingly fill the detailed subject opted/eligible to register for this semester.
- c. Other personal details along with payment information need to be filled and send the same to the respective faculty advisor.
- d. A student can register for two backlog courses with a maximum of 8 (New regulations) /16 (Old regulations) additional credits along with the regular semester courses without dropping any course. In such case, S/he has to pay additional fee of **Rs. 12,500/-** (Rupees twelve thousand five hundred only) for each course apart from the regular semester fee.

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- e. Students with more than two backlog courses should drop regular course(s) proportionately as advised by the faculty advisor. No fee will be charged for the backlog course(s) taken in lieu of the dropped course(s) in the current semester.
- f. Academic section will inform the students after rechecking the details provided by the students.

B. Fee Payment Method: Through IMPS/NEFT/RTGS only

Account Name: "IIIT Manipur" (Indian Institute of Information Technology Society Manipur)

Account No. : 264301000132

Bank Name : ICICI Bank

Branch Name : Porompat, Imphal

IFSC : ICIC0002643

Please note that all the students are required to pay their semester fees January 02, 2025 in order to avoid late fees/ fines. The course registration and payment of semester fee will not be entertained after January 06, 2024. The defaulter student will be treated as discontinued / debarred from the classes & hostel due to non-payment of semester fee.

Students are required to submit the copy of proof of payment to the concerned faculty advisor through email.

Further, a student needs to submit the hard copy of the following documents to the faculty advisor to complete the registration.

1. Duly filled & signed registration form
2. Duly filled & signed fee payment form &
3. A copy of proof of payment.

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C. Fee Structure for 4th Semester B.Tech, 2023 Batch; AY 2024 – 25.

INSTITUTE FEE			
Sl. No.	Items	Periodicity	Amounts (Rs.)
1	Tuition Fee	Per Semester	1,10,000.00
2	Examination Fee	Per Semester	2,400.00
3	Gymkhana Fee	Per Semester	2,000.00
4	Alumni subscription fee	One Time	6,000.00
		Total (A)	Rs 1,20,400.00
MESS FEE			
5	Hostel Rent	Per Semester	8,000.00
6	Fan, Electricity and Water Charges	Per Semester	2,000.00
7	Hostel Fund	Per Semester	2,000.00
8	Mess Advance/ Miscellaneous @ 8000.00 for 5 months [#]	Per Semester	40,000.00
		Total (B)	Rs 52,000.00
		GRAND TOTAL (A) + (B)	Rs. 1,72,400.00

Subject to actual cost of hostel expenditure.

D. Physical Reporting Dates:

1. For Regular Students: **13-19 January, 2025**

Students who fails to report to the institute by the first day of instruction (20th January 2025, 12:00 noon), except on medical ground with prior approval, may be deemed to have withdrawn from the B.Tech programme even if they paid the registration fees on time. Students will not be permitted to join the institute after the first day of instruction.

E. Commencement of Classes: 20th January, 2025 (Monday).

Study.
28.11.2024
HoS, Academic Affairs