

INDIAN INSTITUTE OF INFORMATION TECHNOLOGY MANIPUR

IMPHAL - 795002

APPLICATION FOR GUEST FACULTY POSITIONS

(Please TICK the post APPLIED FOR and STRIKE OFF which is NOT applicable)

Computer Science & Engineering / Electronics & Communication Engineering

Humanities & Basic Sciences - Physics / Mathematics / Economics

(Please read carefully the general conditions / instructions in the Advertisement before filling the form.)

APPLICATION FEE DETAILS	
Transaction ID of Online Payment	
Bank Name & Branch	
Amount	₹ 1000/-
Date of Transaction	
Application Fee shall be deposited in ICICI Bank Account No. 264301000132, IFSC Code: ICIC0002643, Porompat Branch. Imphal, Manipur.	

To
The Director
Indian Institute of Information Technology Manipur
Mantripukhri, Imphal -795 002, Manipur, India

Photograph

1.	Name in full (in capital letters) (Underline Surname)	
2.	Father's / Husband's Name	
3.	a. Marital Status	b. Male / Female :

4.	a. Permanent address	* b. Address for correspondence	
	Mobile No.		E-mail ID
5.	a) Post applied for		
	b) Advt. No.		
	c) Department		
	d) Field of specialisation		
	If you wish to apply for more than one Department, please send separate applications for each Department.		
6.	Date of birth (please attach true copy of certificate)		
7.	Are you a citizen of India by birth or by domicile?		
8.	Please state your category (Gen/SC/ST/OBC) :	<input type="text"/>	
9.	If appointed, what notice would you require before joining the post?		
10.	If you are employed, please state your present basic pay & scale of pay		

11. Details of educational qualifications: Please give particulars of all examinations passed and degrees obtained commencing with the High School Leaving (10th standard / Matriculation) Examination. Please attach true copies of certificates and mark sheets duly attested.

Sl. No.	School / College / Institute	Date of entry	Date of Leaving	Name of the Board / University / Institution	Examination / Degree / Diploma passed	Distinction / Class / Division	Subjects (Please mention field of specialization, honours, etc, where applicable)	Percentage of marks or C.P.I.	Month & Year

12. Details of employments: Please give particulars of your present and past employments in chronological order, starting with the present one:

Sl. No.	Organisation / Institute	Position held	Nature of duties / work	Date of joining	Date of leaving	Last Pay (Pay Band and Grade Pay)	Additional remarks about experience, if any.*

* Please specify, if the position is: (i) Pre-Ph.D, (ii) Post-Ph.D, or (iii) Concurrently with Ph.D

13.	Research & Development, Training, Project, Publication etc. :						
	(a) Please attach a list of your Research & Development / Industrial/Training experience						
	(b) Please state the following in the format below :						
	No. of PG projects guided	No. of Ph.D. thesis guided		No. of Projects involved in		No. of Patents	
		Completed	On-going	Sponsored	Consultancy		
	(c) Please state, no. of Publications (Published/Accepted) in the format below :						
	In Journals (refereed)		In Conferences				Technical Reports
	National	International	Refereed		Un-refereed		
			National	International	National	International	
(For each of the above items, please give full details in separate sheets)							
14.	(a) Teaching Experience	No. of Years :		No. of different courses taught :			
	Please give a list of courses taught on a separate sheet with course titles, level (UG/PG) and number of times taught						
	(b) Areas of specialization						
	(c) Title of your Ph. D. Thesis						
	(d) Please describe briefly on a separate sheet your Ph.D. work. Also detail the areas of interest with work done in each case (if any).						
	(e) Laboratory Experience : Please describe, in brief on a separate sheet, your experience in (i) Setting up teaching and research laboratories (ii) Conducting laboratory courses & (iii) Using different types of instruments, systems, computers etc.						
15.	Did you previously apply for any post in this Institute? If so, give particulars and approximate date :						

16.	<p>Additional Remarks :</p> <p>(Applicants may mention here any special qualifications or experience, e.g. in organisations which have not been included under the heads given above)</p>	
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17.	<p>Please list Not more than Five most recent / important research publications in the format given below :</p> <p>[Names of all Authors, Paper Title, Journal / Conference details (name, month & year, volume, page nos., publishers)]. Provide a complete list of all Publications as an Annexure.</p>	
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18.	<p>Reference :</p> <p>(These should be persons in responsible positions, and they should be intimately acquainted with the applicant's character and work, but must not be relations. Where the candidate has been in employment, he/she should either give his/her present or most recent employer or immediate superior as a reference or produce a testimonial from him/her in regard to the candidate's fitness for the post for which he/she is an applicant.</p> <p>(a) Name : Occupation : Address :</p> <p>(b) Name : Occupation : Address :</p> <p>(c) Name : Occupation : Address :</p>	
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19.		
20.	Details of enclosures sent with the application	

I hereby declare that I have carefully read and understood the instructions and particulars supplied to me and that all the entries in this form are true to the best of my knowledge and belief.

Date:

Signature of the Candidate

The following Cumulative Credit Point System, as benchmarked with CFTI norms, will be considered for eligibility criteria:

Sl. No.	Item	Credit Points
1	External Sponsored R & D Project completed or ongoing	For Project value of Less than Rs.10 lakhs - 4 points >10 lakhs and <25 lakhs – 6 points >25 lakhs and < 50 lakhs – 8 points >50 lakhs – 10 points In case more than one person in a project, the principal Investigator gets half of the points and the rest to be divided equally among others.
2	Patent granted	8 points per patent as inventor. In case more than one person involved, the Principal Inventor will get 5 points and the rest to be divided equally among others.
3	Consultancy Projects	For Consultancy value of Less than Rs. 5 lakhs – 2 points > 5 lakhs and < 10 lakhs – 4 points > 10 lakhs – 6 points Subject to maximum of 10 points
4	Ph.D. completed (including thesis submitted cases)	8 points per Ph.D. student. (In case more than one supervisor, the Guide (1 st supervisor) gets 5 points per student and the rest to be divided equally among others.
5	Journal Papers in Science Citation Index/Scopus (Paid journals not allowed)	4 point per paper since the last promotion. First author or main author will get 2 points and the rest will be divided among others.
6	One conference paper indexed in Science Citation Index/Web of science conference/any internationally renowned conference	1 point/paper up to a maximum of 10 credit points. First author or main supervisor will get 0.6 points and rest will be divided among others.
7	HOD, Dean, Chief Warden, Professor in Charge (Training and Placement), Advisor (Estate), Chief Vigilance Officer, PI (Exam). Etc.	2 points per semester up to a maximum of 16 credit points since the last promotion.
8	Warden, Asst. Warden, Associate Dean, Chairman/Convener Institute Academic Committees, Faculty in charge Computer Centre/IT services/Library/ Admission/ Student activities and other activities	1 point/per semester up to a maximum of 8 credit points since last promotion.
9	Chairman/Convener of different standing committee and special committee (Ex officio status will not be considered). Faculty in charge (Each for one year duration) of different Units or equivalent	0.5 points per Semester up to a maximum of 3 credit points since last promotion.
10	Department activities identified by HOD like Lab in charge or department level	0.5 points per Semester up to a maximum of 3 credit points since last promotion.

	committees for a minimum period of one year	
11	Workshop/Faculty Development Programme/Short term courses of minimum of 5 working days duration offered as Coordinator or convener.	2 points per course up to a maximum of 8 credit points since last promotion.
12	For conducting national programs like Global Initiative of Academic Networks etc. as course coordinator.	2 point per course up to a maximum of 4 credit points since last promotion for a 2 week programme. 1 point per course up to a maximum of 2 credit points since last promotion for a 1 week programme.
13	National/International Conference Organized as Chairman/Secretary.	3 points per program up to a maximum of 6 points since last promotion.
14	Length of service over and above the relevant minimum teaching experience required for a given cadre.	2 points per semester with maximum of 10 credit points since last promotion.
15	Establishment of new Lab(s)	4 points per lab since the last promotion.
16	Theory teaching over and above 6 credit hrs course.	1 point/credit hr. for additional courses taught over and above the prescribed workload points since last promotion.
17	Post Graduate Dissertation guided	0.5 points per project up to a maximum of 10 credit points since last promotion
18	Under Graduate Projects	0.25 points per project up to a maximum of 4 credit points since last promotion.
19	Text/Reference books published on relevant subjects from reputed international publishers	6 point per book up to a maximum of 6 credit points since last promotion.
20	Text/Reference book published on relevant subjects from reputed national publishers or book chapters in books published by reputed international publishers	2 points per unit up to a maximum of 6 credit points since last promotion.
21	Significant outreach Institute out Activities	1 point per activity up to a maximum of 4 credit points since last promotion
22	Fellow of IEEE, FNA, FNAE, FNASc	10 credits
23	Placement percentage (For placement Cell Officers/Faculty In charge of Placement)	For 75-84 % - 2 points per year up to a maximum of 10 points since last promotion. For 85% and above - 4 points per year up to a maximum of 20 points since last promotion

PART B (CREDIT POINTS)

21.

EXTERNAL SPONSORED R & D PROJECTS						CREDIT POINTS CLAIMED			-	
ANNEXURE – CP1										
DETAILS OF EXTERNAL SPONSORED R & D PROJECTS										
Sl. No.	Title of the Project	Sponsoring Agency	Period		Duration in Years	Project Sanctioned Amount in INR	Status (Completed/ongoing)	PI/Co-PI	No. of Co-PIs including PI	Credit Points
			From	To						
1										
2										

22.

PATENT GRANTED						CREDIT POINTS CLAIMED		-
ANNEXURE – CP2								
DETAILS OF PATENT GRANTED								
Sl. No.	Title	Registration Details	Registration Date	Name of Inventor / Coordinator	Name of Inventors / Coordinators	Credit Points		
1								
2								

22.

CONSULTANCY PROJECT						CREDIT POINTS CLAIMED	-
ANNEXURE – CP3							
DETAILS OF CONSULTANCY PROJECT							
Sl. No.	Title	Name & Address of Client	Nature of Work	Amount involved in INR	No. of Co-Consultants, if any	Name of Institution through which the project earned	Credit Points
1							
2							

23.

Ph.D. COMPLETED (INCLUDING THESIS SUBMITTED CASES)						CREDIT POINTS CLAIMED	-	
ANNEXURE – CP4								
DETAILS OF Ph.D. GUIDED (AWARDED/ COMPLETED/ THESES SUBMITTED)								
Sl. No.	Name of the Scholar	Name of the Institute	Year of Award	Applicant's Role			No. of Supervisors (including Principal Supervisor)	Credit Points
				Principal / 1 st Supervisor	Co-Supervisor	Joint Supervisor		
1				YES/NO	YES/NO	YES/NO		
2				YES/NO	YES/NO	YES/NO		

24.

JOURNAL PAPERS IN SCI / SCOPUS (PAID) JOURNALS NOT ALLOWED)						CREDIT POINTS CLAIMED	-
ANNEXURE – CP5							
DETAILS OF JOURNAL PAPERS IN SCI/SCOPUS							
Sl. No.	List of Authors	Title of the Paper	Name of the Journal	Publication details (Vol., Year., pp., DOI)	Role of Applicant		Credit Points
					1 st Author/Main Supervisor	Co-Author	
1					YES/NO	YES/NO	
					YES/NO	YES/NO	

2								
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Attach First Page of each paper

25.

CONFERENCE PAPERS INDEXED IN SCI/SCOPUS/WEB OF SCIENCE CONFERENCE / ANY INTERNATIONALLY RENOWNED CONFERENCE SINCE THE LAST APPOINTMENT	CREDIT POINTS CLAIMED	-
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ANNEXURE – CP6

DETAILS OF CONFERENCE PAPERS INDEXED IN SCI/SCOPUS/WEB OF SCIENCE CONFERENCE / ANY INTERNATIONALLY RENOWNED CONFERENCE SINCE THE LAST APPOINTMENT

Sl. No.	List of Authors	Title of the Paper	Name of the Conference & Organiser	Publication details (Place, Year, pp., ISSN)	Role of Applicant		Credit Points
					1 st Author/Main Supervisor	Co-Author	
1					YES/NO	YES/NO	
2					YES/NO	YES/NO	

Attach Proof

26.

HoD, Dean, Chief Warden, Professor-In-Charge (Training & Placement), Advisor (Estate), CVO, PI (Exam), TEQIP Coordinator SINCE THE LAST APPOINTMENT	CREDIT POINTS CLAIMED	-
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ANNEXURE – CP7 (A)

Sl. No.	Responsibility	Whether recommended by Concerned Head/ Chairman	Whether approved by Director	Duration		No. of Semesters	Credit Points
				From	To		
1		YES/NO	YES/NO				
2		YES/NO	YES/NO				

27.

Warden, Assistant Wardens, Associate Dean, Chairman / Convener Institute Academic Committees, Faculty- In- Charge computer Center / IT Services /library / Admission / Student Activities and Other Institutional Activities SINCE THE LAST APPOINTMENT	CREDIT POINTS CLAIMED	-
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ANNEXURE – CP7 (B)

Sl. No.	Responsibility	Whether recommended by Concerned Head/ Chairman	Whether approved by Director	Duration		No. of Semesters	Credit Points
				From	To		
1		YES/NO	YES/NO				
2		YES/NO	YES/NO				

28.

Chairman and Convener of different standing Committee and Special Committee (ex-Officio status will not be considered), Faculty-In-Charge (each for one year duration) of different Units or Equivalent SINCE THE LAST APPOINTMENT						CREDIT POINTS CLAIMED	-
ANNEXURE – CP7 (C)							
Sl. No.	Responsibility	Whether recommended by Concerned Head/ Chairman	Whether approved by Director	Duration		No. of Semesters	Credit Points
				From	To		
1		YES/NO	YES/NO				
2		YES/NO	YES/NO				

29.

Departmental Activities Identified by HOD like Lab-In-Charges, or Departmental Level Committee for a min. period of one year SINCE THE LAST APPOINTMENT						CREDIT POINTS CLAIMED	-
ANNEXURE – CP8							
Sl. No.	Responsibility	Whether recommended by Concerned Head/ Chairman	Whether approved by Director	Duration		No. of Semesters	Credit Points
				From	To		
1		YES/NO	YES/NO				
2		YES/NO	YES/NO				

30.

WORKSHOP / FDP / SHORT TERM COURSES OF MIN. 05 WORKING DAYS DURATION OFFERED AS COORDINATOR OR CONVENER SINCE THE LAST APPOINTMENT						CREDIT POINTS CLAIMED	-
ANNEXURE – CP9							
Sl. No.	Title of the Workshop / FDP /Short term Courses	Venue	Applicant's Role (Coordinator / Convener)	Duration			Credit Points
				From	To	No. of Days	
1							
2							

31.

CONDUCTED NATIONAL PROGRAMS LIKE GIAN ETC. AS COURSE COORDINATOR SINCE THE LAST APPOINTMENT							CREDIT POINTS CLAIMED	-
ANNEXURE – CP10								
DETAILS OF CONDUCTED NATIONAL PROGRAMS LIKE GIAN ETC. AS COURSE COORDINATOR SINCE THE LAST APPOINTMENT								
Sl. No.	Name of National Programs like GIAN etc.	Title of the Course	Name & Address of Expert	Duration			Credit Points	
				From	To	No. of Weeks		
1								
2								

32.

NATIONAL / INTERNATIONAL CONFERENCE ORGANISED AS CHAIRMAN / SECRETARY SINCE THE LAST APPOINTMENT							CREDIT POINTS CLAIMED	-
ANNEXURE – CP11								
DETAILS OF NATIONAL / INTERNATIONAL CONFERENCE ORGANISED AS CHAIRMAN / SECRETARY SINCE THE LAST APPOINTMENT								
Sl. No.	Name of Conference	National/ International	Venue	Duration		Applicant's Role	Credit Points	
				From	To			
1								
2								

33.

LENGTH OF SERVICE OVER AND ABOVE THE RELEVANT MINIMUM TEACHING EXPERIENCE RQUIRED FOR THE APPLIED CADRE SINCE THE LAST APPOINTMENT							CREDIT POINTS CLAIMED	-
ANNEXURE – CP12								
DETAILS OF LENGTH OF SERVICE OVER AND ABOVE THE RELEVANT MINIMUM TEACHING EXPERIENCE RQUIRED FOR THE APPLIED CADRE SINCE THE LAST APPOINTMENT								
Sl. No.	Cadre Applied for	Relevant Teaching Experience in Present Cadre			Total in Years	Over and Above the Minimum in Years	Credit points	
		Name of Cadre	From	To				
1								
2								

34.

ESTABLISHMENT OF NEW LABORATORIES SINCE THE LAST APPOINTMENT				CREDIT POINTS CLAIMED	-
ANNEXURE – CP13					
DETAILS OF ESTABLISHMENT OF NEW LABORATORIES SINCE THE LAST APPOINTMENT					
Sl. No.	Name of Laboratories	Level – UG /PG	Department	Started from (Year)	Credit Points
1					
2					

35.

THEORY TEACHING OF OVER AND ABOVE 6 CREDIT HRS. COURSE SINCE THE LAST APPOINTMENT				CREDIT POINTS CLAIMED	-
ANNEXURE – CP14					
DETAILS OF THEORY TEACHING OF OVER AND ABOVE 6 CREDIT HRS. COURSE SINCE THE LAST APPOINTMENT					
Sl. No.	Year	Theory Teaching – Credit Hrs.	Theory Teaching – Over & Above 6 Credit hrs.	Credit Points	
1					
2					

36.

PG DISSERTATION GUIDED SINCE THE LAST APPOINTMENT				CREDIT POINTS CLAIMED	-
ANNEXURE – CP15					
DETAILS OF PG DISSERTATION GUIDED SINCE THE LAST APPOINTMENT					
Sl. No.	Name of the Student	Title of the Dissertation	Year of Award	Credit Points	
1					
2					

37.

UG PROJECTS GUIDED SINCE THE LAST APPOINTMENT			CREDIT POINTS CLAIMED	-
ANNEXURE – CP16				
DETAILS OF UG PROJECTS GUIDED SINCE THE LAST APPOINTMENT				
Sl. No.	Title of the Dissertation	Year of Award	Credit Points	
1				
2				

38.

TEXT / REFERENCE BOOKS PUBLISHED ON RELEVANT SUBJECTS FROM REPUTED INTERNATIONAL PUBLISHERS SINCE THE LAST APPOINTMENT				CREDIT POINTS CLAIMED	-
ANNEXURE – CP17					
DETAILS OF TEXT / REFERENCE BOOKS PUBLISHED ON RELEVANT SUBJECTS FROM REPUTED INTERNATIONAL PUBLISHERS SINCE THE LAST APPOINTMENT					
Sl. No.	Title of the Book	Name of the Publisher	Publication Details	Name of Co-Authors	Credit Points
1					
2					

39.

TEXT / REFERENCE BOOKS PUBLISHED ON RELEVANT SUBJECTS FROM REPUTED NATIONAL PUBLISHERS OR BOOK CHAPTERS IN THE BOOKS PUBLISHED BY REPUTED INTERNATIONAL PUBLISHERS SINCE THE LAST APPOINTMENT					CREDIT POINTS CLAIMED	-
ANNEXURE – CP18						
DETAILS OF TEXT / REFERENCE BOOKS PUBLISHED ON RELEVANT SUBJECTS FROM REPUTED NATIONAL PUBLISHERS OR BOOK CHAPTERS IN THE BOOKS PUBLISHED BY REPUTED INTERNATIONAL PUBLISHERS SINCE THE LAST APPOINTMENT						
Sl. No.	Title of the Book	Title of the Book Chapter	Name of the Publisher	Publication Details	Name of Co-Authors	Credit Points
1						
2						

40.

SIGNIFICANT OUTREACH INSTITUTE OUT ACTIVITIES SINCE THE LAST APPOINTMENT				CREDIT POINTS CLAIMED	-
ANNEXURE – CP19					
DETAILS OF SIGNIFICANT OUTREACH INSTITUTE OUT ACTIVITIES SINCE THE LAST APPOINTMENT					
Sl. No.	Outreach Activities	Institute / Organisation	Nature of Activity	Period	Credit Points
1					
2					

41.

FELLOW IEEE, FNA, FNAE, FNASc			CREDIT POINTS CLAIMED	-
ANNEXURE – CP20				
DETAILS OF FELLOW IEEE, FNA, FNAE, FNASc				
Sl. No.	Fellowship Name	Awarding Institute / Organisation	Credit Points	
1				
2				

42.

PLACEMENT PERCENTAGE (ONLY FOR THE PLACEMENT CELL OFFICERS / FACULTY-IN-CHARGE OF PLACEMENT) SINCE THE LAST APPOINTMENT			CREDIT POINTS CLAIMED	-
ANNEXURE – CP21				
DETAILS OF PLACEMENT PERCENTAGE (ONLY FOR THE PLACEMENT CELL OFFICERS / FACULTY-IN-CHARGE OF PLACEMENT) SINCE THE LAST APPOINTMENT				
Sl. No.	Year	Placement Percentage	Credit Points	
1				
2				

CARRIED FORWARD CREDIT POINTS*	Credit Points
Total Non-exhaustible Credit Points claimed	
Total Exhaustible Credit Points claimed	
Total Credit Points Claimed	
Total Carried Forward Credit Points Claimed	

TOTAL CREDIT POINTS CLAIMED (Summation of Claimed Credit points at Sl. Nos. 20 to 42)	
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I hereby declare that all the information given above is correct to the best of my knowledge and belief. I have carefully checked that the position for which I am applying has been advertised by IIIT Manipur. I fully understand that if it is found that any information given in the application is incorrect/false or if I do not satisfy the eligibility criteria at a later date, my candidature/appointment is liable to be cancelled.

Date:

Signature of the Applicant

Recommendation / Comments of the present employer with office seal:
(For employed persons only)

Seal with Date:

Signature of Employer

CONSOLIDATED DATA SHEET

Name & DOB	Communication Address with E-mail & mobile No.	Qualification with Percentage				Publications as a first author only				Postdoct Experience	Teaching Experience if any in College/ University	Current Status of work and Institute
		Percentage of Marks/ Grade Points/ class/ Division in UG with name of College/University)	Percentage of Marks/ Grade Points/ class/ Division in PG with name of College/University	Ph.D & Year of Passing (Name of University)	Medal/ Honour/ Others	National		International				
						Journals (SCI)	Conferences	Journals (SCI)	Conferences			

Signature:

GENERAL CONDITIONS / INSTRUCTIONS

1. All Applications shall be submitted along with Application Fee of ₹ 1000/- (Rupees one thousand only). The application fee amount shall be deposited in the following Account:
Name of Bank: ICICI Bank
Branch: Porompat, Imphal, Manipur.
Account No: 264301000132, IFSC Code: ICIC0002643
2. Only Indian Nationals can apply for permanent positions. Foreigners / Persons of Indian Origin will be considered for Contract Appointment.
3. The Faculty positions available are Guest Faculty – Computer Science & Engineering (5), Electronics & Communication Engineering (4), English (1), Physics (1) and Mathematics (1).
4. The Institute reserves the right to fill or not to fill any or all the posts advertised.
5. Minimum qualification is a Ph.D. degree. But mere possession of the minimum qualification does not entitle a candidate to be called for interview.
6. No correspondence whatsoever will be entertained from candidates regarding postal delays, conduct and result of interview and reasons for not being called for interview.
7. Persons presently employed in Govt. / Semi-Govt. / PSUs / Autonomous bodies should submit their applications through proper channel so as to reach the IIIT office before the due date of submission.
8. Incomplete & applications NOT in the prescribed format or without copies of certificates / mark sheets, proof of date of birth, etc. and application not signed (except those sent electronically) may be rejected.
9. Canvassing in any form will be a disqualification.
10. The last date for submission of applications through e-mail is **17:00 hrs. 26th May 2023**. The candidate must submit a set of copies of all relevant documents (self-attested), at the time of interview if shortlisted. **The scanned copy of duly filled in application form along with supporting documents shall be sent through E-mail to recruitment@iiitmanipur.ac.in. HARD COPY OF THE APPLICATION FORM AND SUPPORTING DOCUMENTS NEED NOT BE SENT TO THE INSTITUTE.**
11. Any change of address should be communicated at once to the Director, Indian Institute of Information Technology Manipur.
12. For any other information, one may contact:
The Director, Indian Institute of Information Technology Manipur
Mantripukhri, Imphal – 795 002, Manipur
Email: director@iiitmanipur.ac.in