**STUDENT-REFUND REQUEST FORM**

**Personal Information:**

1. Name of the student (in full Block letter)...................................................................................................

2. Roll number....................................................3. Branch............................. 4.Semester:............................

5. Father's name.............................................................................................................................................

6. Mother's name...........................................................................................................................................

7. Fee deposited:..................................8.Transaction detail (with date):.......................................................

9. Other amount deposited:.......................10: Transaction detail (with date):..............................................

11. Contact Telephone number:..........................................12.E-mail ID:......................................................

**Refund Claim Information:**

Excess fee □ Mess fee □ Caution money □ Others □

**Briefly narrate the reasons for refund request:**

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**Parent's account detail: (Father /Mother)**

|  |  |
| --- | --- |
| 1. Name of the account holder: |  |
| 2. Account number: |  |
| 3. Bank name: |  |
| 4. IFSC Code: |  |
| 5. Branch Address: |  |

**Document required:**

1. Aadhar /PAN card/Passport copy/Driving licence/Intermediate Certificate of the student.

2. Bank cancelled cheque/ Passbook copy of Parent's account.

I hereby declare that all information provided as a part of this application is true and correct to best of my knowledge. I understand that any false information may disqualify me for refund and I may be liable for legal prosecution.

Date: Signature of the Applicant